



**Forest Hills Public Schools**  
**Field Trip Sack Lunch Request Form**

Please complete and return to your school's cafeteria lead no later than 5 days prior to your event.  
 Contact **Jan VanBruggen at 493-8774 or jvanbruggen@fhps.net** with any questions.

Contact Person: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Teachers: Please take a class roster with you on your field trip and place a check mark next to each student's name who takes a sack lunch. This must be completed as students are taking their lunch and not before. Once you return from your field trip, please return your roster to your school's cafeteria so students who received a lunch may be charged for it. (Include adults) This process is mandated by USDA guidelines and is strictly enforced by the MDE.**

<b>Date of Event:</b>	<b>Grade/Class:</b>	<b># of Student Lunches:</b>
<b>Time Needed:</b>	<b>Teacher:</b>	<b># of Adult Lunches:</b>
<b>School:</b>		
<b>Contact Person Signature:</b>		<b>Other Info Needed:</b>

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Parents: Please fill out bottom section and return it to your child(ren)'s school.

<b>Entrée Choices (Select One)</b>	
<input type="checkbox"/>	Turkey & Cheese Sandwich/Sub
<input type="checkbox"/>	Muffin, Pretzels, Yogurt & String Cheese Fun Lunch

Student Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Prices: Elementary Full Pay - \$2.80      Reduced Price - \$.40      Free Students - \$0  
 Secondary Full Pay - \$3.05      Adult Price - \$4.00

*All meals include: main entrée, fresh fruit, fresh veggies, milk, condiments, napkin and utensil.*

**THANK YOU!**